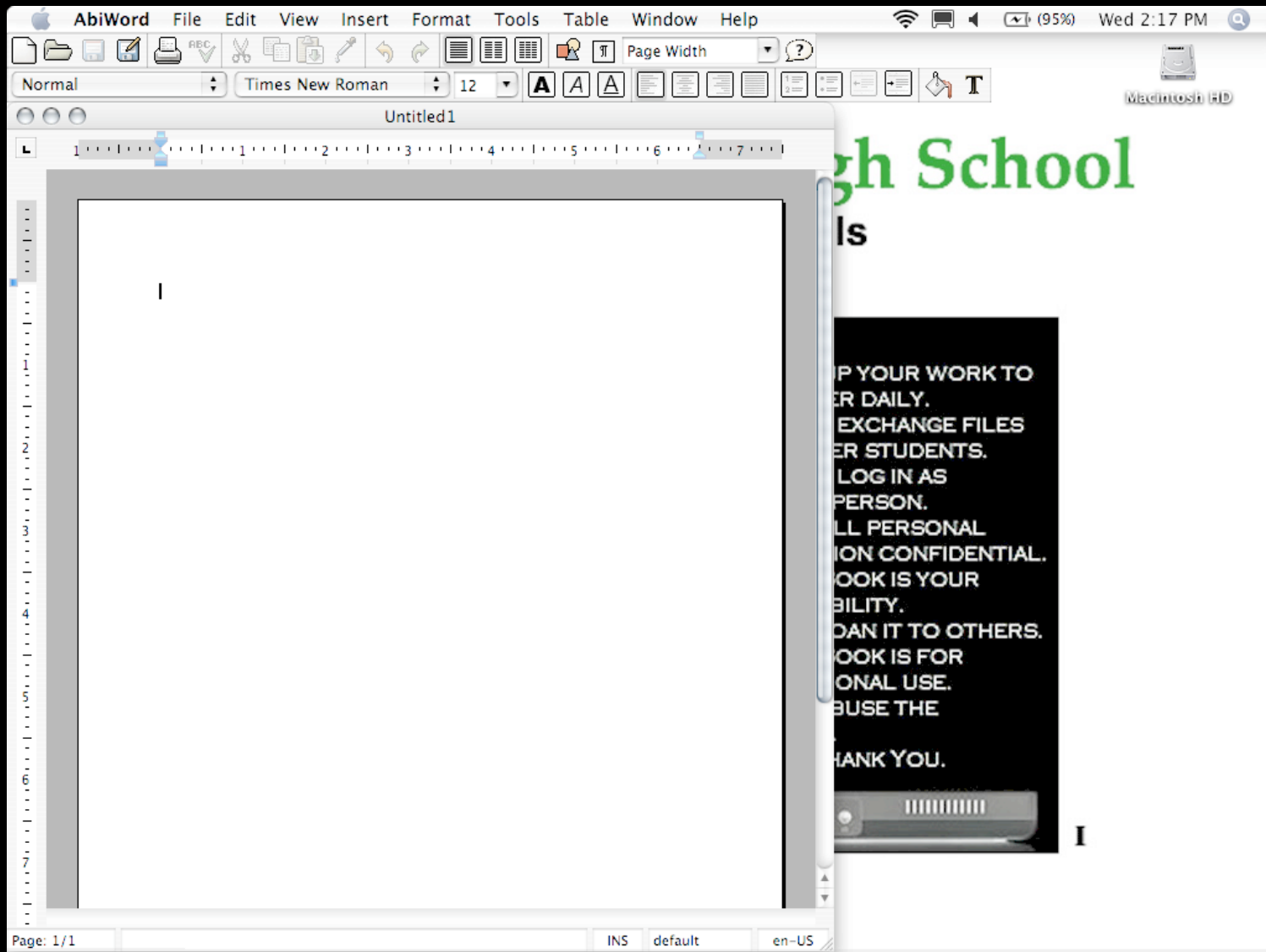


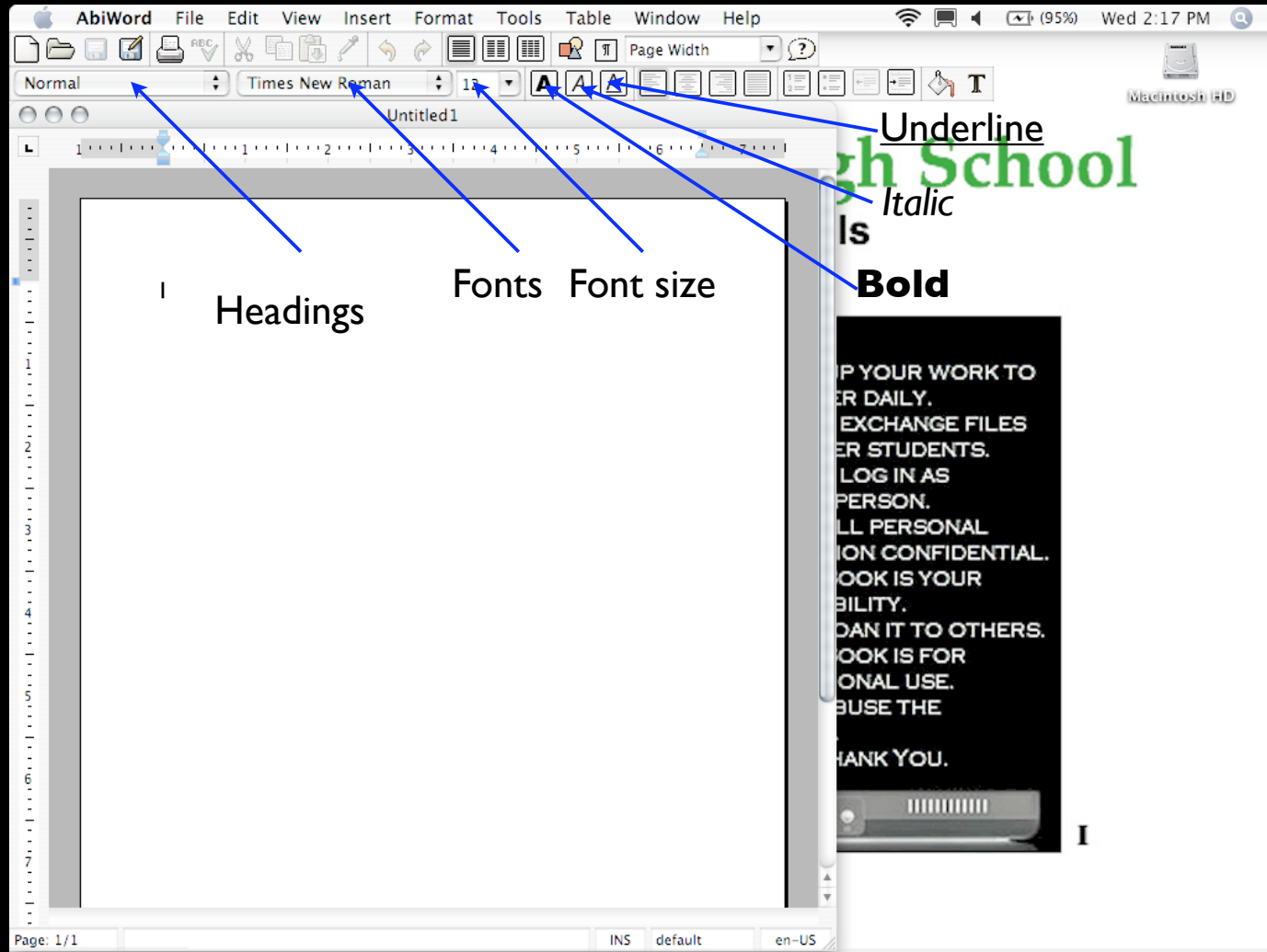
Tutorial of AbiWord

By Alex H

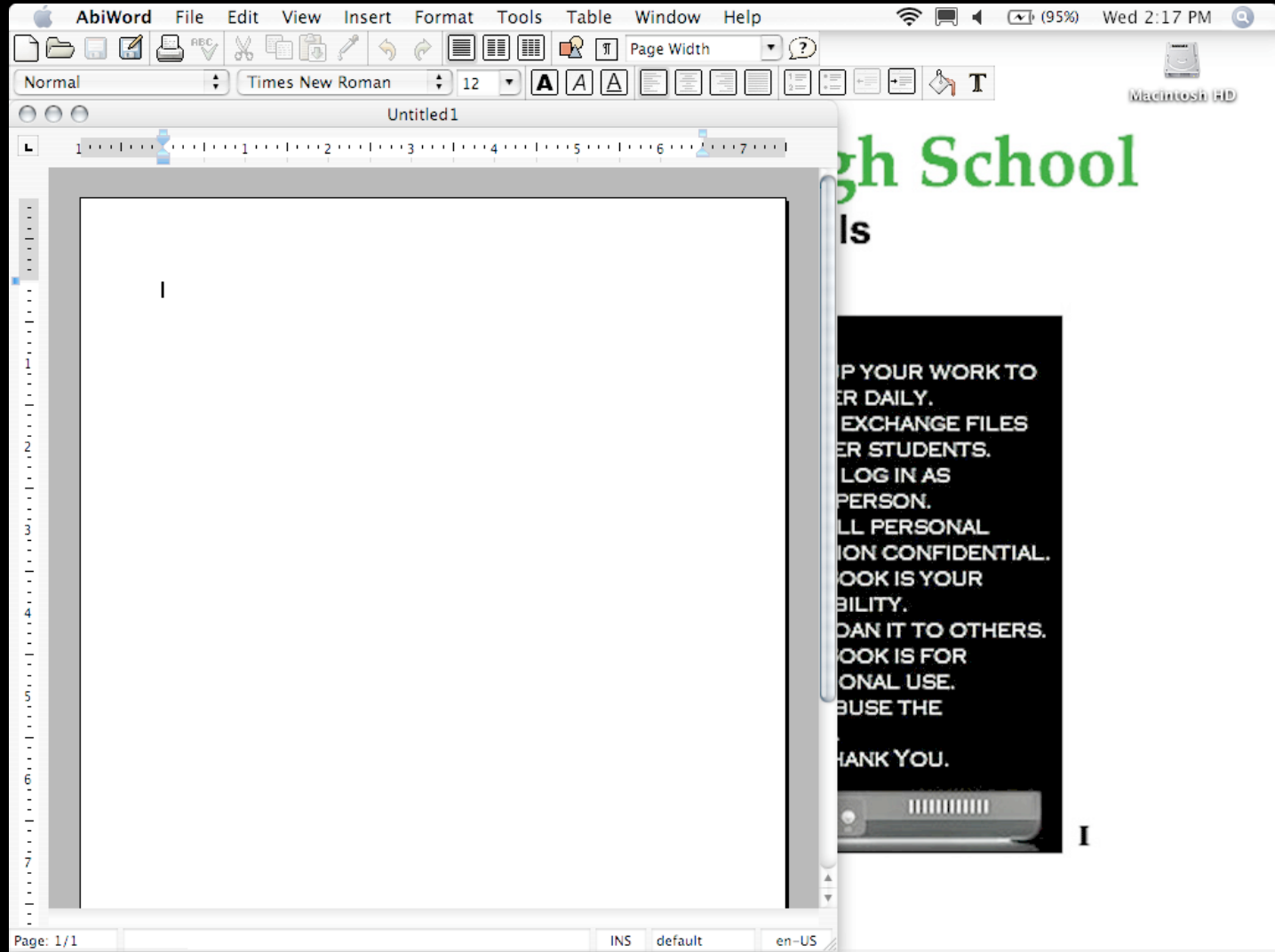
This is what it looks like when opened up.



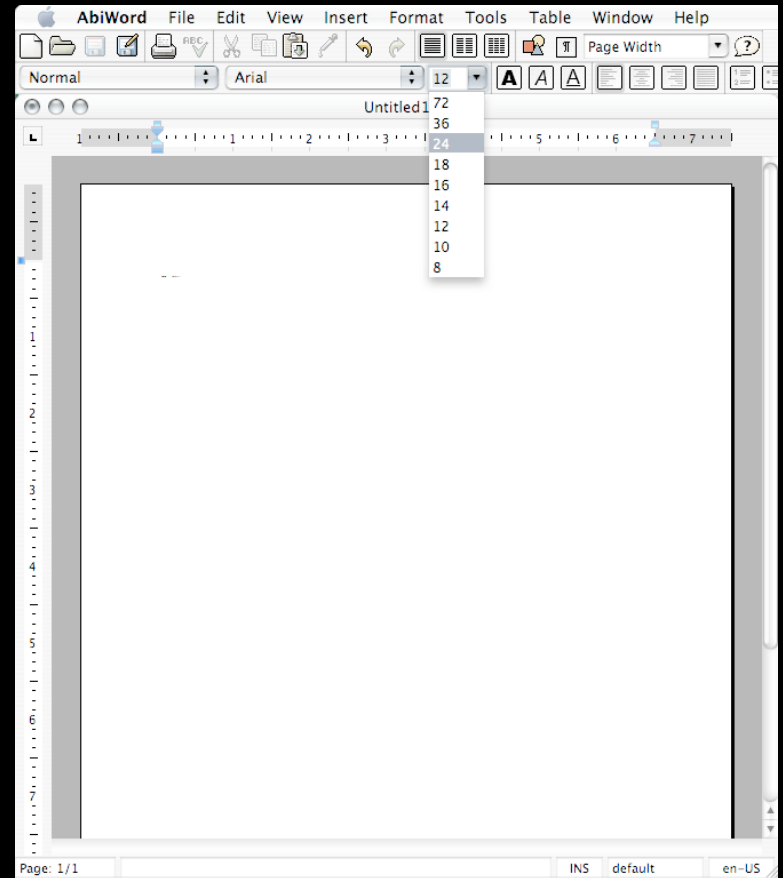
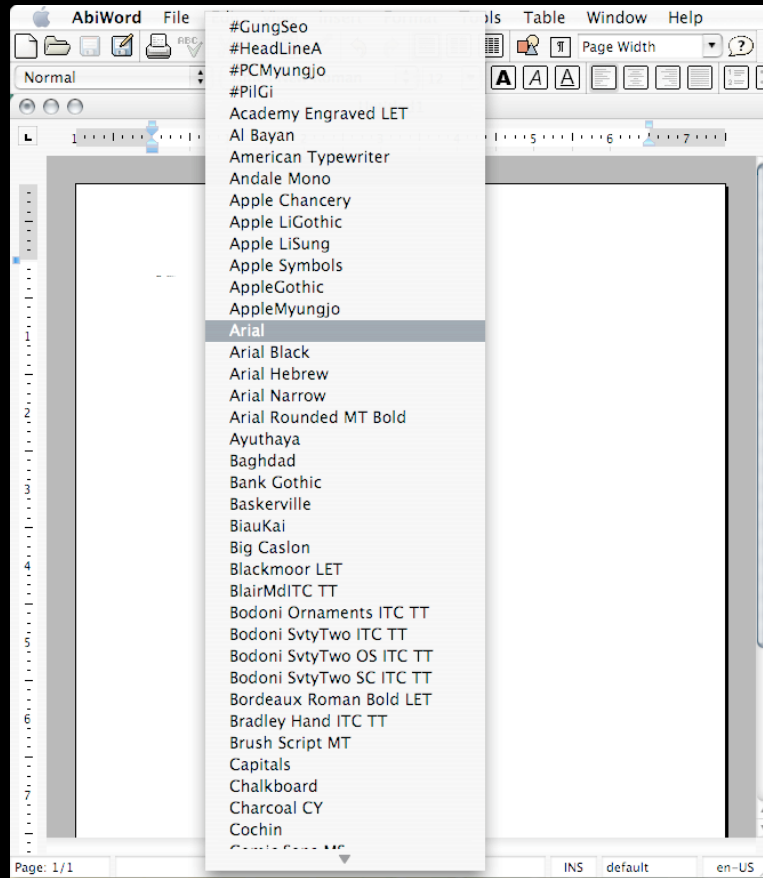
Some features.



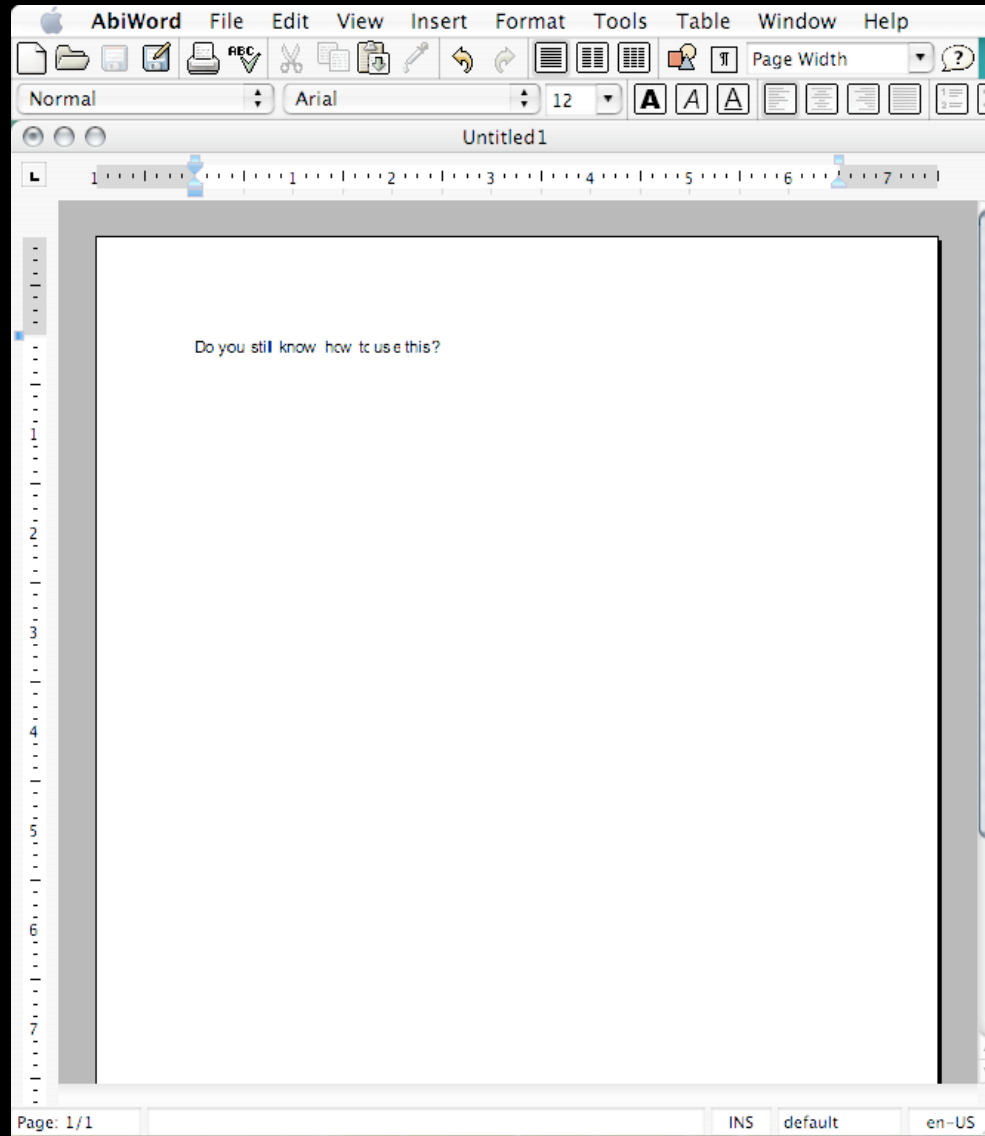
So you know how the basics, Lets get started.



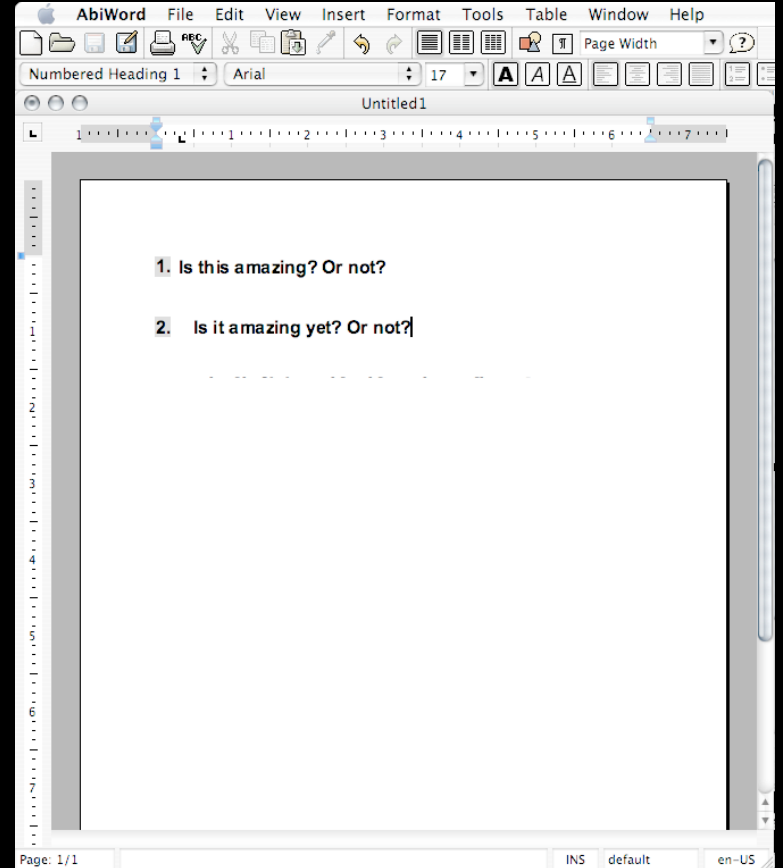
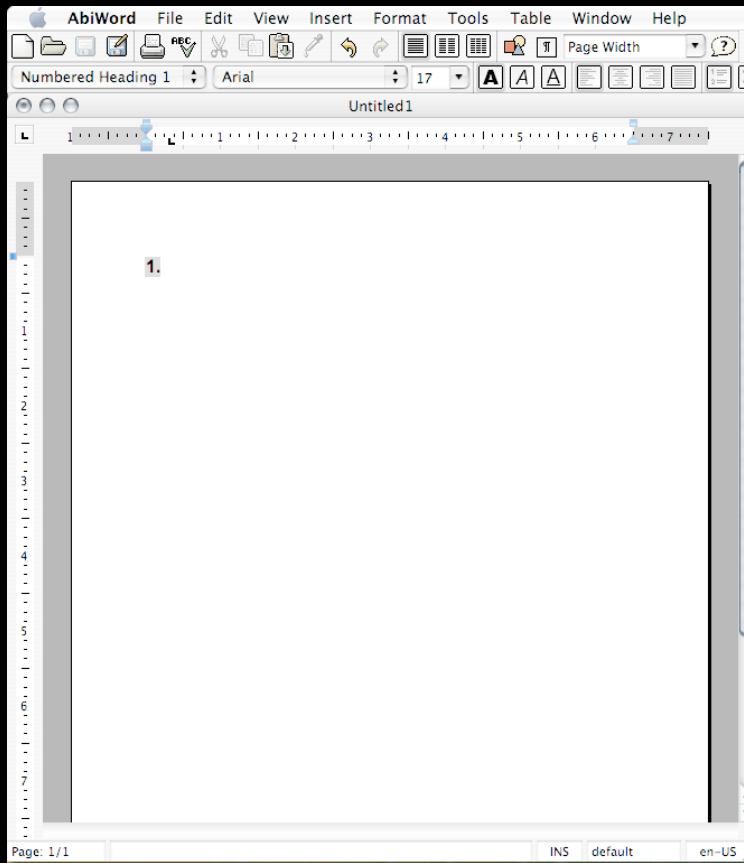
So select font and size.



Now you know how to use the basic word processor!

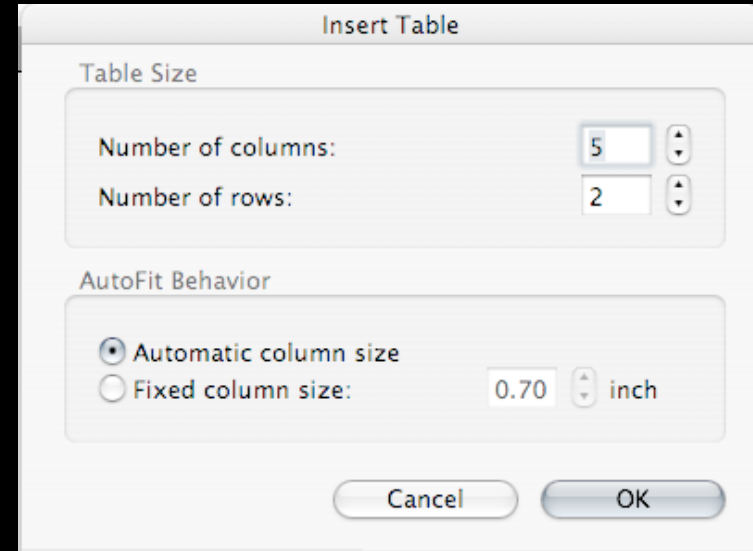
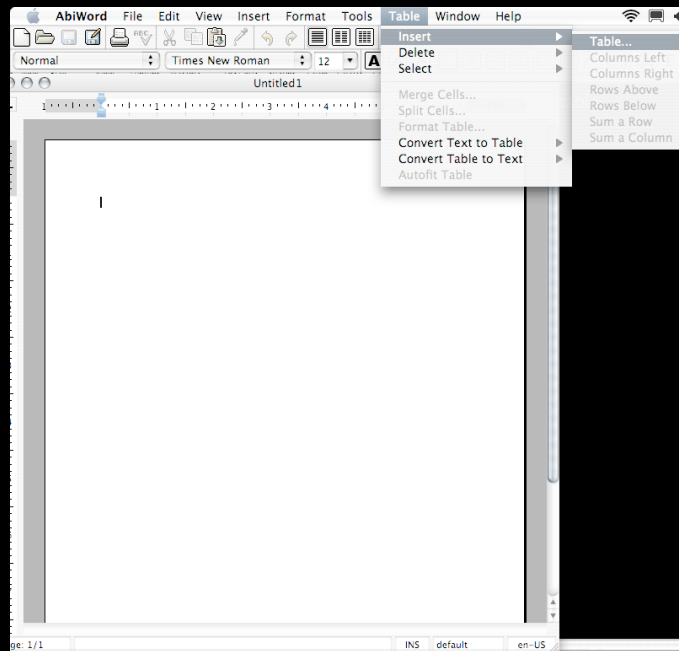


More complicated. click on the heading list and select one.



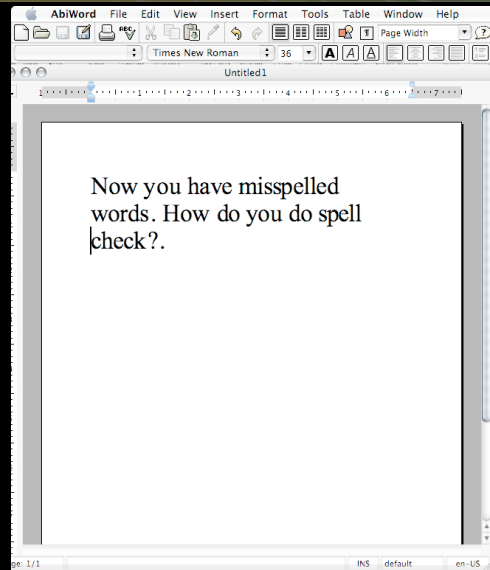
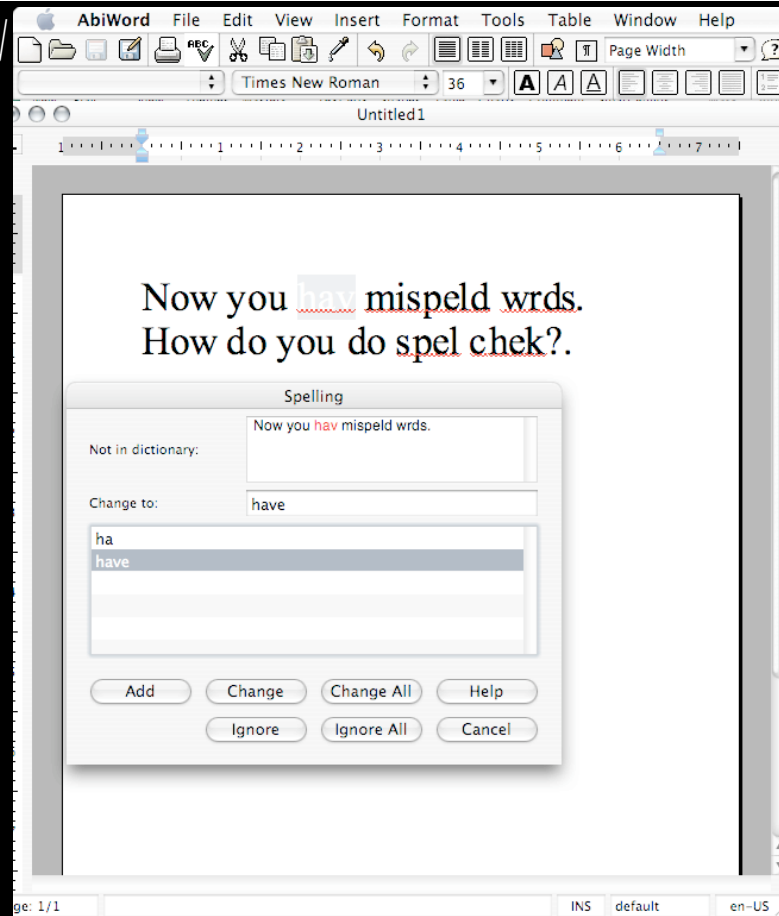
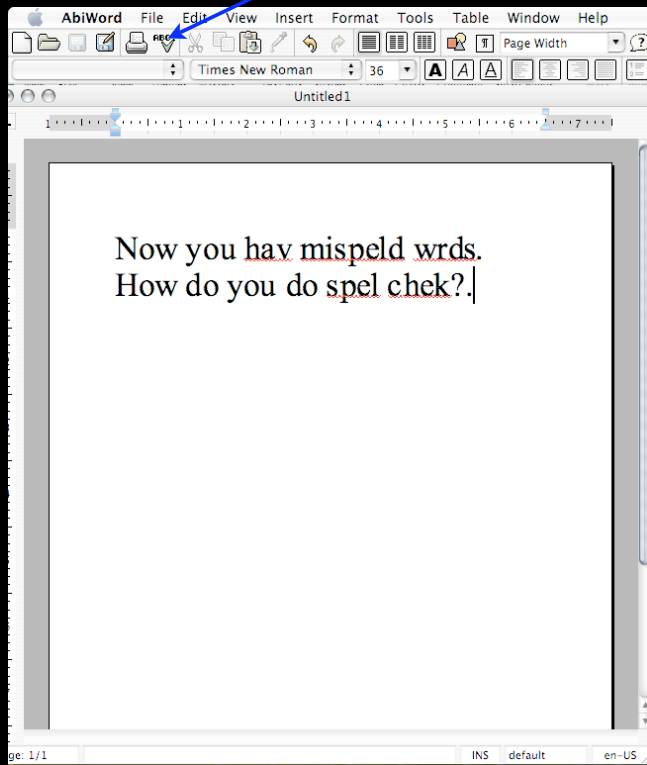
Now you can list off things.

Ready for more? Lets make a table.
Go to table
Then insert
then click on table



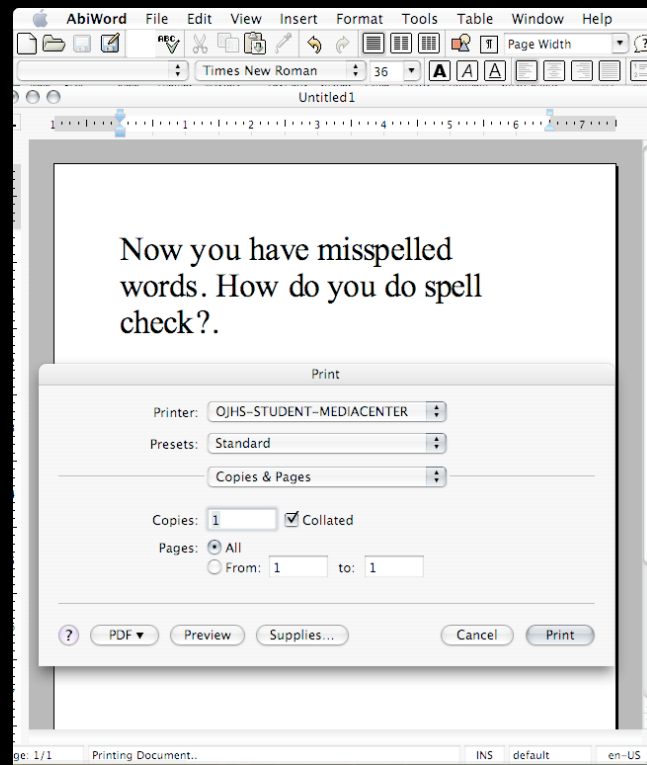
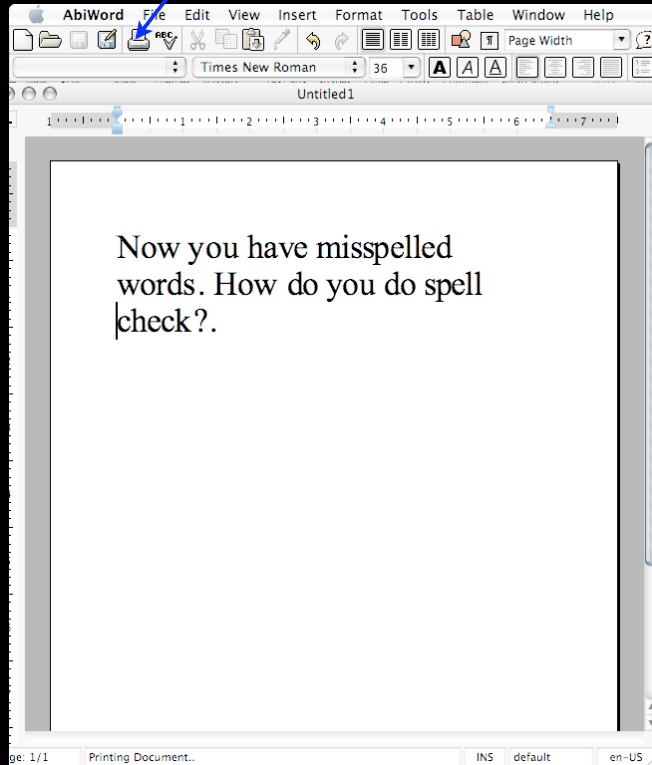
Choose columns and rows then click O.K.

Spell check ▶ Just click the ABC



Printing

Click the printer and select what you want and hit print.



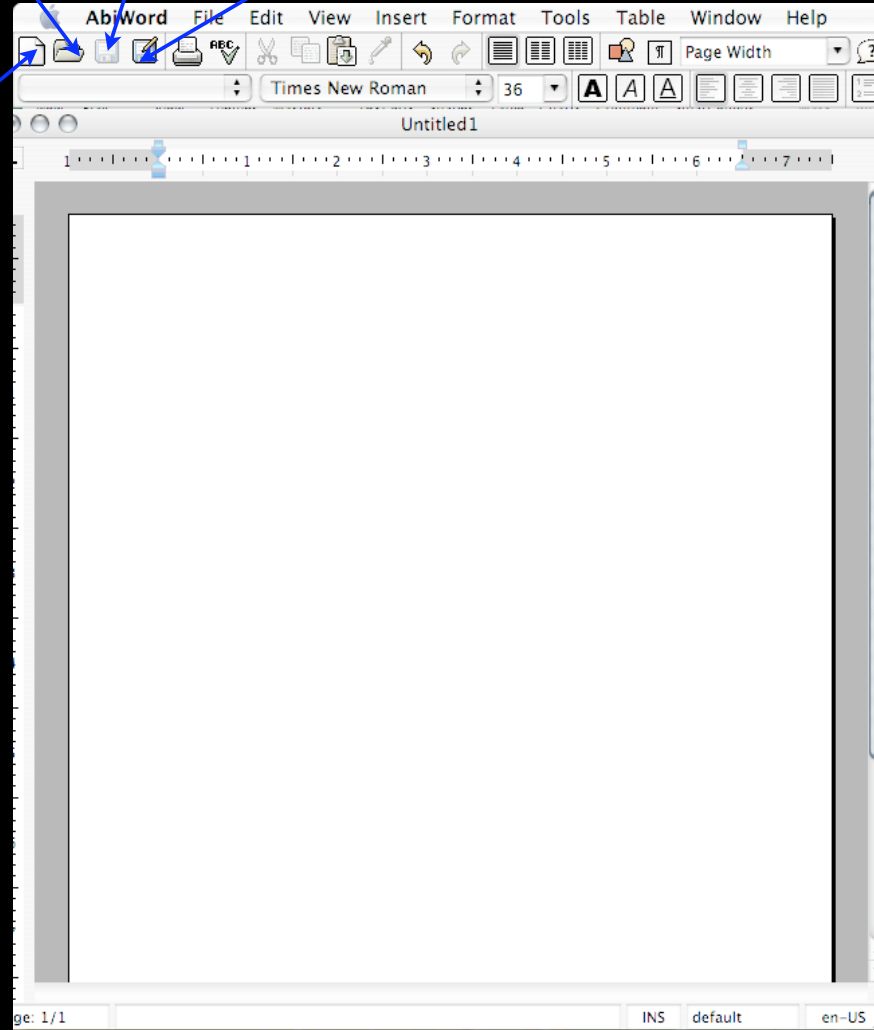
Other features

Open other ABIWord document

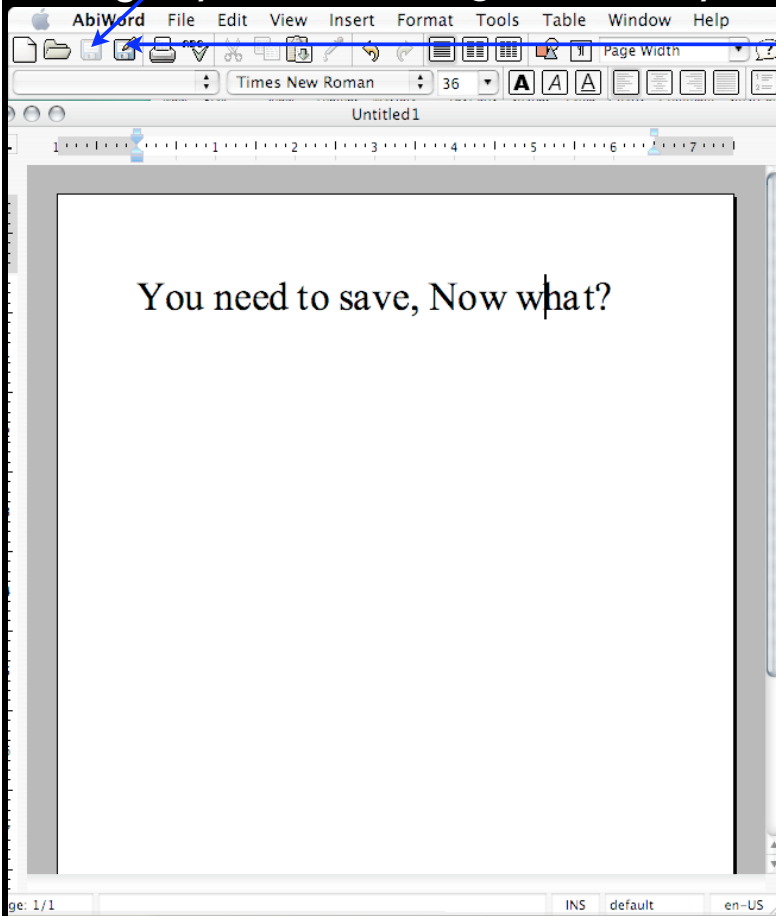
Save

Save as

New document



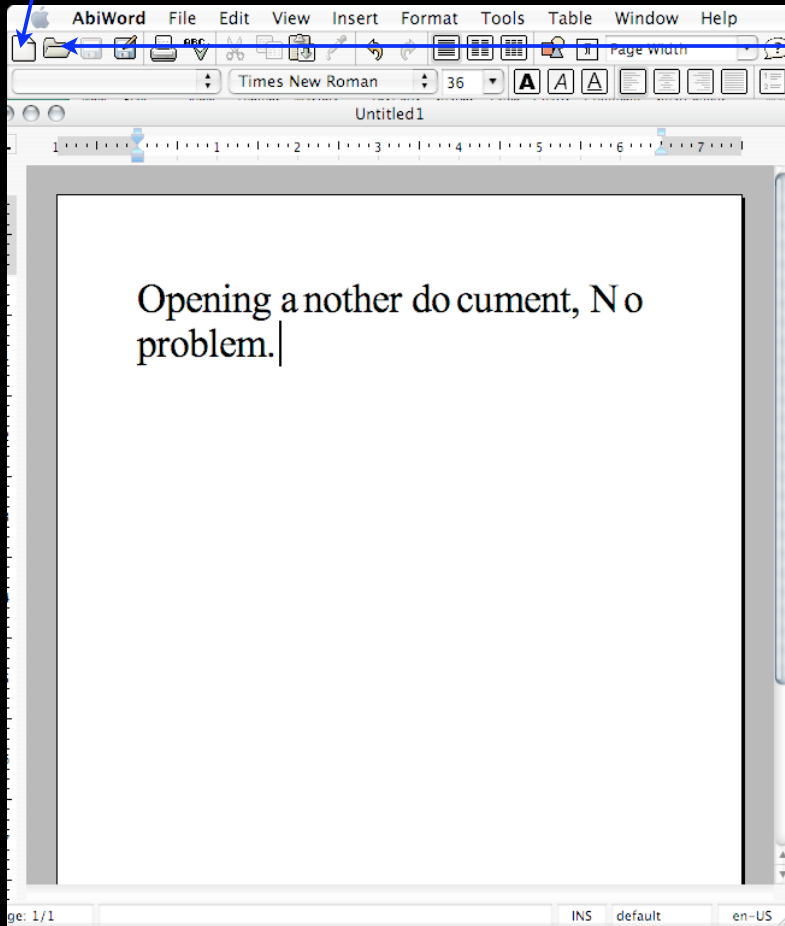
Saving If you are working on a already saved document click “save”



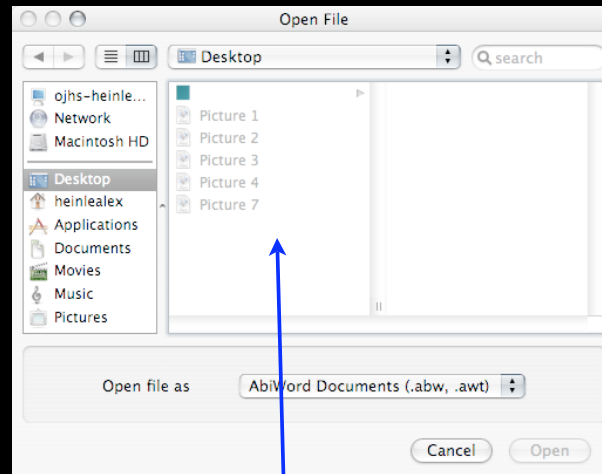
If you are working on a unsaved document click the “file save as”

Opening a new document

This button lets you open a fresh new page to work on.



This lets you open a **EXISTING** AbiWord document

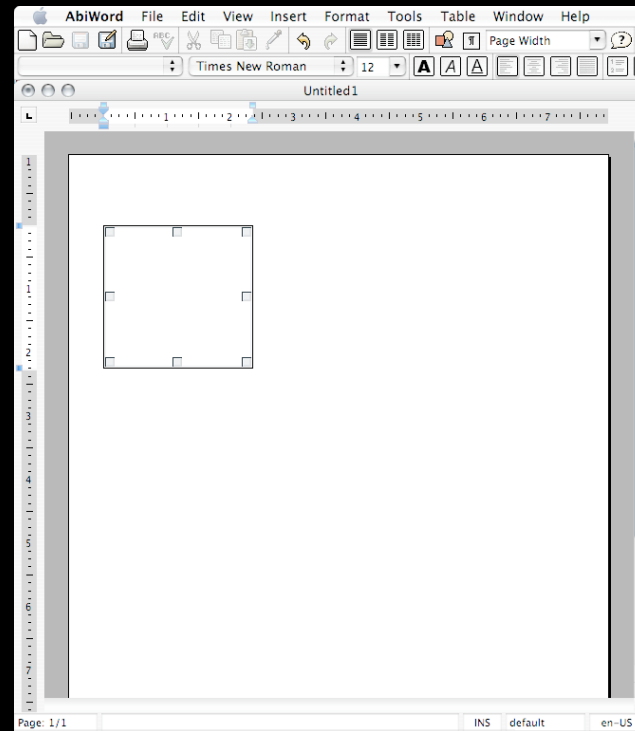
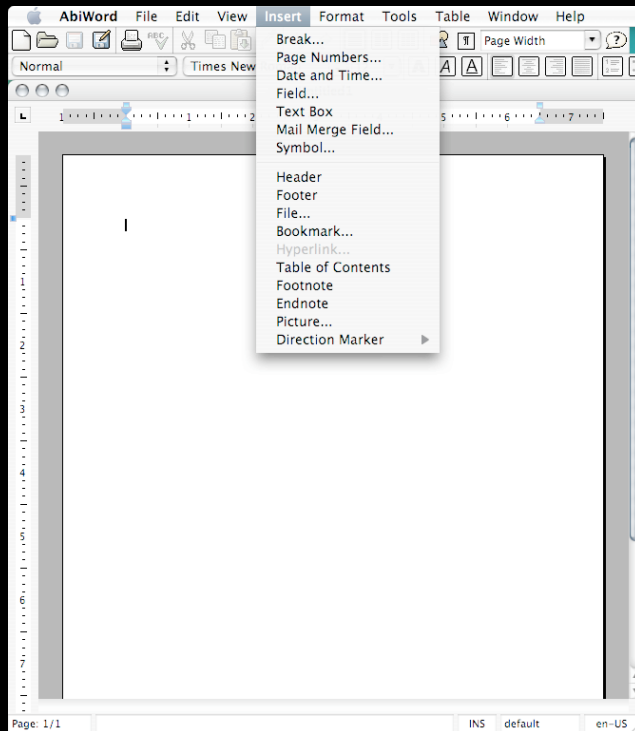


When you click on the window. This screen will pop up. Select the folder the document and click open.

Wait there is even more

Text boxes

Go to insert and select “Text Box”.



When you select it you get a different cursor. Click and drag it any were you want and you get a text box to type in.

Now you know how to use AbiWord
successfully!

There are many more features to the program
that was not covered. But what was covered was
enough to get you started.

The End!